



**Valley Ambulance Authority
Regular Meeting**

Date: November 21, 2023 - 6:00 p.m.

- I. Call to Order**
- II. Review and Approval of Meeting Agenda**
- III. Approval of Minutes – October 26, 2023**
- IV. Public Comments on Agenda Items**
- V. Reports:**
 - a. Operations Report and History**
 - b. Financial Overview: October 2023**
 - i. Overview of Monthly Financial Statements/Balance Sheets**
 - ii. Payment of Bills – October 2023**
 - iii. Review of QVAA Financial Statements (October 2023) and Meeting Minutes (September 2023)**
- VI. Agenda Items:**
 - a. Executive Director Report**
 - i. Call Volume Summary**
 - ii. Employee Update**
 - iii. Employee Health Care Benefit Renewal**
 - iv. Investment Update**
 - v. Stretcher Purchase Update**
 - vi. Medicaid Mileage Increase**
 - vii. Firewall Purchase**
 - viii. Boiler Project**
 - ix. Uniform Jacket Purchase**
 - x. Employee Training Update**
 - xi. Audit Documents**
 - xii. PMAA Article**
 - xiii. Flu Shots**

b. MOTIONS:

- i. (VAA) Motion to consider retroactive authorization to transfer of \$50,000 from the VAA money market funds on November 15, 2023, to a 4-year CD, yielding 5%.
- ii. (VAA) Motion to consider retroactive authorization to purchase a firewall security appliance with a 3-year life from WatchGuard for a total cost of \$4,885.00.
- iii. (VAA) Motion to consider authorization to commence the boiler replacement project at VAA, at an estimated total project cost of \$92,976.64. Further authorization to accept the \$55,000 in DCED project related grant funds and to authorize the payment of the remaining balance of \$92,976.64 and further authorization that VAA pay the remaining balance of \$37,936.64 from VAA funds.
- iv. (VAA) Motion to consider retroactive authorization of the purchase of thirty-three (33) Blauer 3-season uniform jackets at a total cost of \$1,154.67.

VII. Additional Items

Informational Items & Motions to be considered at QVAA Meeting

- **(QVAA) No Motions**

VIII. Executive Session (If required)

IX. Adjournment

Public Comment Rules:

The President (or other Officer) welcomes everyone to tonight's meeting on behalf of the Authority Board of Directors.

The Board welcomes comments from any service area resident who would like to be heard.

We request that anyone wishing to address the Board, follow these procedures:

- **Each individual shall provide their name and address.**
- **Each individual shall be limited to a maximum time period of five (5) minutes for questions and concerns. Speakers will be notified when there is one (1) minute of time remaining.**
- **If the individual has not used their total five (5) minutes, the Individual may be permitted by the President to re-address the Board in order to finish their five-minute allotment. Re-address will be permitted only if the public comment time limit has not been exhausted and only after all other individuals wishing to address the Board are heard.**
- **Public comment shall not extend beyond thirty (30) minutes. If the members of the Board are of the opinion that those wishing to address the Board cannot be heard, the Board may extend the thirty minute time period. This extension shall not allow Individuals that have already used their five (5) minutes to further their time to address the Board.**
- **If a speaker asks a direct question or is seeking immediate action, the Board will try to address the issue(s) during the public meeting. If an immediate answer or action is not possible, the Board will take the necessary steps to address the speaker's issues and concerns and provide an appropriate response, as it deems necessary.**
- **We would like to advise you that the Board is here to listen to comments and help when it is possible, but the Board is not here to debate opinions.**