



Valley Ambulance Authority  
Regular Meeting

**(Virtual ONLY – No in-person attendance)**

Date: September 22, 2022 - 6:00 p.m.

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- I. Call to Order
- II. Review and Approval of Meeting Agenda
- III. Approval of Minutes – August 25, 2022
- IV. Public Comments on Agenda Items
- V. Reports:
  - a. Operations Report and History
  - b. Financial Overview: August 2022
    - i. Overview of Monthly Financial Statements/Balance Sheets
    - ii. Payment of Bills – August 2022
    - iii. Review of QVAA Financial Statements (August 2022) and Meeting Minutes (July 2022)
- VI. Agenda Items:
  - a. Executive Director Report
    - i. Call Volume Summary
    - ii. Employee Update
    - iii. New Office Staff Employee
    - iv. Worker’s Compensation Rates
    - v. New Ambulance Update
    - vi. 2021-22 Audit
    - vii. 50<sup>th</sup> Anniversary Celebration
    - viii. Investments
    - ix. Zoll Software On-Site Consultation
    - x. Annual Safety Inspection
    - xi. Fund Drive
    - xii. VAA Subscription Drive Update
  - b. Old/Continued Business
    - i. Compliance Update

**c. MOTIONS:**

- i. (VAA) Motion to consider approval of a proposal by Zoll Data Systems Inc. to conduct onsite software consultation at a cost not to exceed \$6,500.00 including professional fees and all travel related expenses**
- ii. (VAA) Motion to consider employee retention program**

**VII. Additional Items**

**No Additional Items**

**VIII. Executive Session (If required)**

**IX. Adjournment**

### ***Public Comment Rules:***

**The President (or other Officer) welcomes everyone to tonight's meeting on behalf of the Authority Board of Directors.**

**The Board welcomes comments from any service area resident who would like to be heard.**

**We request that anyone wishing to address the Board, follow these procedures:**

- **Each individual shall provide their name and address.**
- **Each individual shall be limited to a maximum time period of five (5) minutes for questions and concerns. Speakers will be notified when there is one (1) minute of time remaining.**
- **If the individual has not used their total five (5) minutes, the Individual may be permitted by the President to re-address the Board in order to finish their five-minute allotment. Re-address will be permitted only if the public comment time limit has not been exhausted and only after all other individuals wishing to address the Board are heard.**
- **Public comment shall not extend beyond thirty (30) minutes. If the members of the Board are of the opinion that those wishing to address the Board cannot be heard, the Board may extend the thirty minute time period. This extension shall not allow Individuals that have already used their five (5) minutes to further their time to address the Board.**
- **If a speaker asks a direct question or is seeking immediate action, the Board will try to address the issue(s) during the public meeting. If an immediate answer or action is not possible, the Board will take the necessary steps to address the speaker's issues and concerns and provide an appropriate response, as it deems necessary.**
- **We would like to advise you that the Board is here to listen to comments and help when it is possible but the Board is not here to debate opinions.**